



Delta Area Chamber of Commerce, Inc.
 2010 Home, Garden & Recreation Show
 Friday & Saturday, March 26th & 27th

Exhibitor Contract Registration & Payment Information

Payment in full must accompany this contract. Cash, checks, and major credit cards accepted. Payment must include the space(s) fee. A second check of \$50.00 for damage deposit per spot will be returned as leaving facility. Packing items prior to 4 pm or leaving prior to 4 pm will be an automatic forfeiture of the deposit. This will be strictly enforced. Reservations are taken on a first come first served basis. Please indicate your 1st, 2nd, and 3rd choice space.

SAVE MONEY ON YOUR SPACE - BECOME A MEMBER OF THE DELTA AREA CHAMBER OF COMMERCE

	Inside Exhibitor	
Wall Space (with electricity)	Chamber Partner	\$230.00 per space
<i>Wall Space (with electricity)</i>	<i>Non-Partner</i>	<i>\$290.00 per space</i>
Interior Space (no electricity)	Chamber Partner	\$205.00 per space
<i>Interior Space (no electricity)</i>	<i>Non-Partner</i>	<i>\$275.00 per space</i>

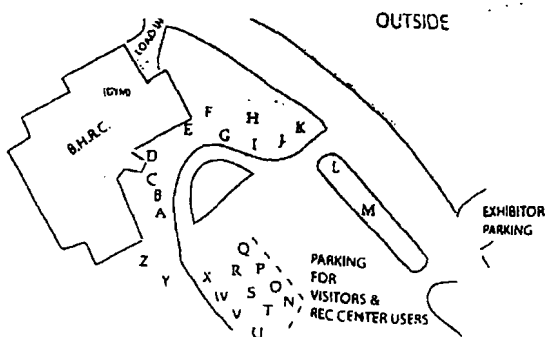
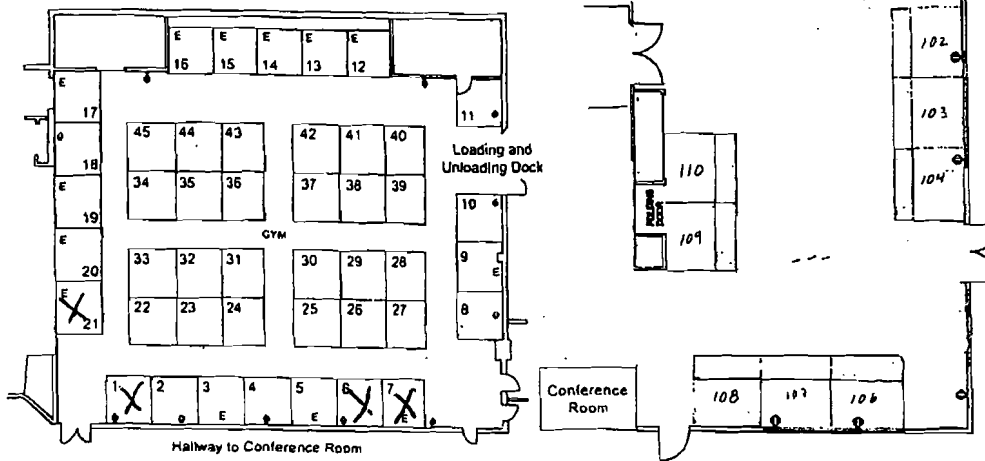
I want to reserve _____ space(s). The best way to ensure your spot selection is to sign up at the Chamber office. Please indicate choices by space number or letter.

1st Choice _____ 2nd Choice _____ 3rd Choice _____

*Note spaces 21-24 and 31-33 can not have displays over 6' high, they block the security camera. No Pop-up tents can be used in Conference Room due to lower ceiling.

	Outside Exhibitor	
	Chamber Partner	\$260.00 per space
	<i>Non-Partner</i>	<i>\$310.00 per space</i>
<i>Electricity (if available)</i>	<i>additional</i>	<i>\$20.00</i>

Delta Home and Garden Show - Booth Spaces



NO BUILDINGS ALLOWED ON GRASS, TENTS ONLY.

Cut Here and Remit with Payment

Business Name _____
 Contact Name _____ Telephone _____
 Mailing Address _____
 Email _____

I agree to pay \$ _____ TOTAL FEES this includes (number of spaces rented times (x) space fee + electricity + \$50.00 damage deposit per space). Your damage deposit is refundable if no damage, no trash and you have not started to pack or break down before 4p.m.. This will be strictly enforced. Signature _____

**Delta Home, Garden & Recreation Show –
March 26th and 27th, 2010
Exhibitor Conditions and Information**



General Information:

1. Reservations deadline is March 1, 2010.
2. We must receive your registration form and payment to confirm and hold your space.
3. Spaces are assigned on a first come, first served basis; so make your reservation early.
4. Exhibitor will provide all components of their display. i.e. table, chairs, easel, signage, etc. *Note if you intend on renting from the Recreation Center, their supply is limited. Please contact Nancy at 874-0923.
5. All exhibits must remain within the confines of their own space. Exhibits and products may not be erected and displayed in any manner that might (in the opinion of the event staff) cause injury or create a potential hazard.
6. All exhibits must remain intact throughout the entire show. The show will close to the public at 4:00 p.m. on Saturday and tear-down may commence immediately thereafter, BUT NOT BEFORE. IF YOU BEGIN PACKING OR TEARING DOWN PRIOR TO 4 P.M., YOU FOREFIT YOUR DEPOSIT, THIS POLICY IS STRICTLY ENFORCED.
7. Each exhibitor will be required to pay a \$50 damage deposit in addition to the exhibit space fee. Damage applies to physical damage to the facility, safety issues, improperly disposed of trash, early tear-down and damage to the overall effectiveness of the program marketing. Be sure to provide floor protection for your area i.e. rubber feet on table and chairs, carpet or cardboard under feet of displays, ect. (Do not drag or slide displays. This causes damage.)
8. The damage deposit will be refunded to the exhibitor at the end of the show's conclusion if the afore-mentioned damage criteria have been satisfactorily met.
9. Early tear-down and/or abandoning your exhibit space may result in the prohibition against future participation in the show and deposit forfeiture.
10. City of Delta Sales Tax License requirements: it is the responsibility of each exhibitor to ensure compliance with state and local tax regulations. Please contact the City of Delta at (970) 874-7566 to confirm compliance conditions are met.
11. Department of Health: for food vendors. It is the responsibility of each exhibitor to ensure compliance with existing state and local health codes pertaining to food service. Please contact the Delta County Department of Health to ensure compliance conditions are met. Call Larry or Keith at 874-2165.
12. Exhibitor parking is located north and east of the Recreation Center at Delta Lion's Club pavilion. Your cooperation in this matter is needed and appreciated. The parking lot adjacent to the Recreation Center is reserved for exterior displays, rec center users and spectator parking. Vendor vehicles in the main lot prevent customers and spectators from easy access to your booth.
13. The Chamber will offer numerous "door prizes" and encourages vendors to provide what you can.
14. Show times are Friday March 26th from 9:30 am to 7 pm, Saturday March 27th from 9:30 am to 4 pm. You must stay open til 4.

Inside Exhibitor Specific Information:

1. Each single space will consist of one (1) 10' x 10' display area in gym and exterior, 9' X 9' for conference room.
2. Exhibitors may reserve multiple spaces.
3. All spaces along exterior walls are sold with electricity. Electric capacity is limited (110 volts only). Please plan minimal usage to ensure enough amperage for all. Exhibitors are responsible for providing their own cords, power strips, etc.
4. Exhibitor will provide protective covering over the surface of the floor in their space, prior to setting up their exhibit. Extremely heavy displays will likely require additional protective measures.
5. At the close of space reservations, a specific set-up time will be assigned. An exterior entrance to the gym is located on the north and east wall of the gym. Double doors measure 8 feet wide by 6.33 feet tall. Exhibitors are expected to follow the scheduled time, designed to facilitate load-in for all. Additionally, exhibitors are asked to cooperate with each other for the success of the show.
6. Exhibitors are asked to unload all props as quickly as possible and then move your vehicle away to allow others to continue loading.

Outside Exhibitor Specific Information

1. Electrical outlets are located on the exterior walls of the rec center. There are limited outlets and limited capacity (110 v). Please plan minimal usage. Exhibitor is responsible to provide your own cords, power strips, etc.
2. Display area will be marked off and reserved Thursday evening for Friday morning load-in.
3. Outside displays will set up Friday from 7 a.m. to 9 a.m.
4. Security will be provided Friday night from 7 p.m. to 7 a.m.

